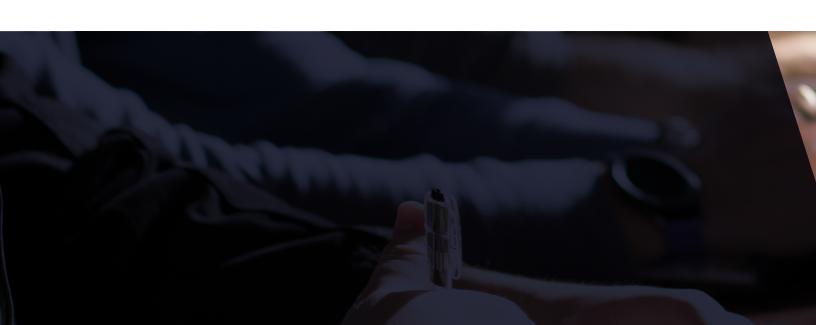


#### **Overview**

Each company may have different requirements regarding using an HRIS. We understand for small to medium businesses (SMB), the amount of resources and time are limited. This is where PSII comes in to minimize the workload, save costs and deliver excellent service.

#### SMB are currently struggling with

not having enough time to complete all of their tasks and stepping into a position of being a jack-of-all-trades. Nobody wants to be buried in paperwork. From managing onboarding, offboarding, payroll, hiring, compliance and more, you need a complete solution that'll allow you to complete your daily tasks more efficiently leaving you with tons of time to do your other tasks.



#### What HR Needs From An HRIS

Each company may have different requirements regarding using an HRIS. We understand for small to medium businesses, the amount of resources and time are limited. This is where PSII comes in to minimize the workload, save costs and deliver excellent service.

**01** Notification Tracking

02 Updates To Employee Information

Onboarding & Offboarding

04 | Career Learning & Education

O5 | HR Policies & Sign Offs

06 | Free Up Time To Allocate Resources



# Keeping A Strong Company Culture

When it comes to maintaining strong company culture, what comes to mind? It involves motivating employees and showing they belong to the company. Below we have listed three simple ways on how you can increase your company culture.

### **Engage**

#### **In Group Discussions**

Change doesn't happen overnight, but it does involve the conversation of others. It helps create a shared vision by enhancing cooperation and allowing people's voices and opinions to be heard.

#### **Create**

#### **A Culture Model**

Creating a Culture model helps outline what feels right, what sounds right and what looks right daily in your company. It helps your values come to life and allows everyone to uphold the "how we do" things.

#### Conduct

## Monthly Employee Surveys

Strong company culture is about how the culture is being lived.

These employee surveys will show employees how serious the company is about its culture and show the time and dedication to making real change.

# Managing Employee Needs

Employees need a user-friendly, time-efficient solution. They need to access their personal information, clock in, request time off, and can collaborate with their supervisors. This is where supervisors can also benefit from this as they can enter the platform and approve or deny time-off requests and more.

Needs	Why You Need Them	PSII's Solution
Easy Access	Employees need access to their information without having to be tech-savey.	Our intuitive software allows employees and higher-up staff to connect effortlessly.
Communication	Communicating with others in different departments openly so they feel connected.	Our all-in-one platform allows employees to in- teract and engage with one another.
Time Off Requests	Being able to submit time off requests in one platform is essential for employees.	Be in control of time off requests and give employees responses in real-time.
Access Benefits	Employees require access to their benefits at their convenience for when they need it.	Enroll your employees with their benefits and have the ability to view or make changes.
Feedback	This is a great way to learn more about your employees and how they feel about their workplace.	Create forms or announcements to see how your employees think and feel about their job and workplace.

